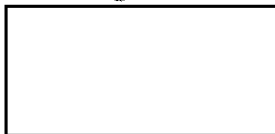


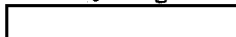
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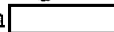


2 May 1952

MEMORANDUM FOR: Chief, I&S  
Chief, Medical Staff  
Chief, Procurement  
Acting Assistant Director for Personnel  
Auditor  
General Counsel  
Comptroller  
Chief, Administrative Service  
Chief, Organization and Methods

25X1A



The Deputy Director for Administration is planning a trip to Europe in the later part of June. He will arrive in  towards the end of June and will have approximately three weeks and one half to spend in Europe.

25X1A

In order to plan properly his itinerary, DD/A would like your recommendations as to this trip. He would like to know: the places he should visit--from the point of view of your office; the persons he should see--from the point of view of your office; the problems he should consider--from the point of view of your office.

As it will be necessary to develop the itinerary of the DD/A early enough for proper accommodations to be made, he would appreciate your memorandum in answer to the above by May 9.

The DD/A has asked me to organize, review and consolidate all memoranda on this subject; and I would, therefore, appreciate your addressing your reply to me.

25X1A



SECRET



25X1